



FOR OUR CLIENT FAMILIES

A CHECKLIST & REMINDERS FOR OUR FIRST MEETING

The Woyasz family and staff are committed to serving you with the utmost care and professionalism. During our first meeting together, we will discuss certain items that will assist us with planning the end-of-life arrangements for your loved one. If you have any questions or would like to set an appointment with a funeral director, please call 860-889-1886.

The following items and information should be brought to the arrangement conference, if possible:

- **Death Certificate Information Sheet:** On our website, you may click the **Resources** tab and then click the **Forms** link to find this form. We will use the information on this sheet to complete the death certificate which will be filed in the town of death. Spelling and accuracy are of the utmost importance.
- **Photos:** We use photos for a few reasons. You may bring a photo for make-up/hairstyle or facial hair purposes; the obituary which will appear online and in printed media; or to use for prayer cards or memorial service programs. You may bring different photos or may use one photo for all purposes. We can scan photos which are in print. We can also accept electronic copies of photos.
- **Discharge Paperwork (DD-214) for Veterans**
- **Clothing:** The exact clothing choices of each individual family are different and based completely on your preferences. You may bring undergarments if you'd like—if not, that's OK too—we can supply a new pair of undergarments if needed. Shoes are typically optional for individuals who will be viewed in a casket or cremation container. Families that choose cremation for their loved one are more than welcome to bring clothes as well, especially if you'd like some private viewing time before the cremation procedure.
- **Dentures, Eyeglasses or Jewelry**
- **Obituary Information:** We can certainly help with developing a first draft of the obituary you would like to publish. If you'd like to draft a version and need a place to start, please feel free to use our **Obituary Worksheet Form** located under the **Resources** tab and by clicking the **Forms** link.
- **Payment Forms:** For your convenience, we accept the following forms of payment:
 - Cash or Check
 - Credit Card (A credit Payment Center is located on our website)
 - Life Insurance Assignment
 - Funeral Financing (Easily apply through our website)
 - Crowdfunding (in certain circumstances and through our crowdfunding service only)

We are honored you put your trust in our team. Please reach out with any questions or concerns.